

RENEWING YOUR TENANCY WITH GOODLORD

Goodlord makes renewing your contract for your rental property easier, because you can complete the entire process online.

YOUR JOURNEY AND THE EMAILS TO LOOK OUT FOR



STEP ONE:

You receive your first email to sign up, or sign in, to Goodlord.

Emails you'll receive:

- *Action Required:* Get started on your tenancy

What's attached:

- How to Rent Guide
- Copy of Draft Tenancy Agreement

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STEP TWO:

You'll be able to access your tenant portal, which will highlight any actions you may need to take.

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STEP THREE:

You'll receive the Renewal Tenancy Agreement for signing.

Emails you'll receive:

- *Action Required:* Sign your contract of renewal

What's included:

- EPC and EICR certificates (if applicable)
 - Gas certificate (if applicable)
- Relevant Deposit terms and conditions booklet

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STEP FOUR:

You'll receive a copy of the Tenancy Agreement, signed by either your agency or your landlord.

Emails you'll receive:

- *Confirmation:* Your contract for renewal of Goodlord

What's included:

- Copy of final Tenancy Agreement and property documents

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STEP FIVE:

You can now log into your Goodlord Homepage to access any further offers and deals such as Contents and Liability Insurance, broadband, media and more.

You'll also see all of the documents supplied by your letting agent.

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